

ASPMN Northern Virginia Chapter Minutes

Members in attendance: Regina Stiles, Florence Mooney-Cotter, and Michelle Jacques
 Members' conference call: Gerry Higgins

Meeting called to order: at 1825 pm by Michelle Jacques

OLD Business:

Item	Discussion	Action Plan
Virtual Chapter	Is now a good time to pursue this project? Would GMU be interested in a start-up virtual chapter?	Tabled for the time being. Michelle has been in email contact with Nancy about further discussions on Virtual Chapter. Due to difficulty in arranging a meeting convenient for all parties, the topic has been tabled. Michelle read Nancy's email reply to group. Michelle will reach out to Nancy to see if we could discuss at Congress in Minnesota.
Community Service Project at SJN Catholic Church on June 16 th 7pm(?)	Flo and Michelle presented work done so far. Received free resources. Presentation: 45minutes ppt/15 Q&A / ½ Poster presentation. Posters: Med Safety, CAM, Myths, What, Where, How and Why of Pain.	Flo to email church re: refreshments. Regina to look into Leisure world for future presentation. Looking for 2 Chapter members to help with this presentation.
Joint EDU Conference Updates	Have not heard from Maryland ONS. 5months not enough time to put together a 2 day conference.	The 2-day conference with Maryland Chapter has been tabled for now due to resources and financial concerns. We will look to doing a half-day education session first then expand after success with half day.
Fundraising Options	Regina: John Gore from Elsevier Several Companies will set up booths Pfizer?	Regina to follow-up on Fund raising possibilities. Regina completes a reference list of persons/companies she has contacted to add to funding file.

Reports of Chapter Officers:

President: Michelle	Updates	ASPMN will not have CEU Provider ship available to the Chapters until they have test run on their own. New target date is in Sumer 2010. This should help this chapter greatly in obtaining CEU's with greater ease. National Congress in Minneapolis Minn ... registration should be out in May.
President Elect: Gerry	No Report	
Secretary: Judy	No Report	Excused absence
Treasurer: Flo	Financial Report not complete for year as our June Education pending. Out acct. balance is 1522.01. At this time we have lost 164.46, but we do have dues to add to this.	Flo will work on End of year report for ASPMN

Reports of Committees:

Budget and Finance: Flo	See above	
Bylaws: Michelle		Allison removed from committee by request
Education/Research/Newsletter/Website: Michelle, Gerry, Judy	Education planned for the end of June We are not physically doing research. Idea to add research topics to the Newsletter. Newsletter additions for content: research, pharmacology	Regina to contact Holly for space at Reston Hospital. If not available, Michelle will arrange at her complex. Gerry will do a presentation on Addiction and Pain. Contact Dee for CEU's Gerry – content who is doing?
Executive: Michelle	Chapter Report	We may be small but we are strong! Report due end of June.

Media/Advocacy/Policy: Regina		Update information re: ASIP??
Membership: Michelle	How can we encourage membership? Change title of Needs Assessment to be more positive Cold Calls?	Ideas for all to try to increase membership involvement and gain new members Michelle to create new membership cards. Needs Assessment to be renamed – ?? What can we do for you??
Nominating Committee: Regina	Elections will be in October	

National Organization Reports:

New Info	Target Date for CEUS for ASPMN is late summer Electronic tax filing requirement exemption for Non Profit 2011 ASPMN combined meeting with Addiction International	Flo to look into this Tucson AZ annual meeting

New Business

Chapter Report: All	Due to Michelle:	Please send me any information that we can add to report about achievements of members
Q3 Action Plan: Michelle	Develop	Time constraints – to develop fully at next meeting - June
Terms of Office: Flo	Suggestion made to change terms of office to 2 years for president. Decision made to not pursue this change.	

Items tabled until June meeting: NOVA Chapter Participation in Silent Auction
September Newsletter
Q2 Action Plan

Next Meeting pending room availability for education: target between June 21 – 25, 2010
Meeting adjourn at 2040PM!

